



Administrative Branch  
144, Anna Salai,  
Chennai 600 002.

**REMINDER**

**Letter No. 005020/G.1/G.11/2022-15 , dated 05.05.2022.**

From Er. R.SUNIL, B.E.,  
Deputy Chief Engineer,  
O/o. Chief Engineer/Personnel,  
144, Anna Salai,  
Chennai- 600 002.

To  
To  
All the Chief Engineers,  
All the Superintending Engineers.

Sir,

Sub: Estt. – Class II Service - Preparation of panel for promotion to the post of AEE/Electrical from the post of AE/ Electrical, JE/ Electrical I Grade and CHD for the Crucial date 05.08.2021 – Suitability Report called for - Regarding.

Ref: This office Letter No.005020/ G.1/ G.1(1)/ 2022-5, dated 29.03.2022.

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The attention of all the Chief Engineers and Superintending Engineers concerned is drawn to the reference cited above, wherein the Suitability report, Service Particulars, DP/DVAC particulars and Performance Assessment Report of Assistant Engineers/Electrical, Junior Engineers/ Electrical I Grade and CHD were called for, for preparation of panel for promotion to the post of Assistant Executive Engineer/ Electrical and they are requested to send the particulars called for there in **immediately** to this office.

2.The Chief Engineers and Superintending Engineers who have already furnished the reports may ignore this reminder.

Yours faithfully,  
Sd/-06.05.2022  
PERSONNEL OFFICER/PANEL  
for DEPUTY CHIEF ENGINEER